

Chester House Estate Volunteer Role Profile

Project name	Chester House:
Title of role	Learning Volunteer
Main objectives (what outcomes will you want to see from the volunteers)	<ul style="list-style-type: none"> • Support the delivery of an engaging formal and informal learning programme • Enthuse learners of all ages with the history of the Chester House Estate.
Tasks and activities (what jobs will they do to achieve the above?)	<ul style="list-style-type: none"> • Helping our visitors to discover more by offering an interesting, engaging and informative insight into the history and lives of people connected to The Chester House Estate. • Delivering a variety of formal and informal learning session. These may include craft, activity, object handling and costume. <ul style="list-style-type: none"> • Interacting with people and being happy and confident in talking to all our visitors and members of the public. • Recognising and supporting the specific access needs of all our visitors, helping make sure that they have a comfortable, enjoyable and memorable visit • Being part of a rota system for school visits – this is dependent on school bookings. • Being physically fit and mobile – activities can run for an extended period where you will be on your feet. • Attending a three-part Guide training course (9+ hours) to prepare you for the role. • Becoming familiar with the museum’s policies including following security procedures to help protect the collection and being responsible for the evacuation of visitors in an emergency • Aiding the set-up, preparation, clean-up and removal of equipment and resources such as craft materials • Aiding the evaluation of learning activities and events • Supporting any other activities relevant to the role. <p>Learning and Heritage Officer/On the day duty manager.</p>
Reporting to	
Location	<p>Chester House Estate Higham Road, Irchester, NN29 7EZ (off the A45 just before Rushden exit 16 east-bound)</p>

Work hours	<p>The Chester House Estate endeavours to provide a varied leaning offer through a series of formal and informal learning events.</p> <p>Facilitated school bookings occur Monday to Friday 9:30-14:30. For formal learning, volunteer hours will be dictated by the bookings calendar.</p> <p>Wider, informal learning events could be whole or partial day events with details confirmed in advance.</p>
Skills/attributes/experience desired	<ul style="list-style-type: none"> • Experience of working with children and/or young people <ul style="list-style-type: none"> • Ability to work with visitors of all ages and backgrounds and as part of a team • Enthusiasm • Ability to take on a range of tasks • Creative thinking • Punctuality and reliability <ul style="list-style-type: none"> • Be proud to represent The Chester House Estate and be highly professional in all that you do. • Be keen to learn new skills • Be a good communicator • Enjoy engaging with a diverse range of people • Be friendly, cheerful and have a positive outlook • Be good at conveying information in a cohesive, enjoyable and accessible way • Enjoy providing excellent service • Like rising to meet a challenge and remain undaunted by questions thrown at you • Be tolerant yet able to maintain a command of any situation <ul style="list-style-type: none"> • Be adaptable and can change your style and delivery method to meet the needs of different audiences • Enjoy being part of a team and be happy to work collaboratively, flexibly and sensitively with other team members • Be able to adapt your skills and knowledge to suit different situations <ul style="list-style-type: none"> • Be keen to both pass on your own knowledge to visitors and also to gain knowledge from other guides, staff and the public • Be receptive and welcome feedback
Are references required for this role?	No
Is a DBS required for this role?	YES
Training provided?	<p>Full training will be provided for all aspects of the role:</p> <ul style="list-style-type: none"> • Use of all equipment • Object handling • Working with children and young people

	<ul style="list-style-type: none">• Safeguarding training provided• Other training opportunities as appropriate
Any other relevant information	Please wear appropriate footwear/clothing as this role may require regular traversing outdoors through our estate. Guides need to present a well-groomed, professional and smart appearance. In the case of severe weather an alternative tour will be provided.

If you are interested in this role, please contact
volunteering@chesterhouseestate.org